

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

### REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2023/24 (to include the Action List Update on a quarterly basis – June, September, December and March meetings each year).

#### Additions to 11 July 2023

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#### Deletions from 11 July 2023

- Review of Economic Development and Tourism Strategy – deferred to September 2023 as advised at O&S Committee on 13 June.

#### Committee Date: 12 September 2023

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker– Quarter One 2023/24	To review and scrutinise the performance management and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.

**Committee Date: 12 September 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
<b>Review of Economic Development and Tourism Strategy</b>	<b>To consider the draft Economic Development and Tourism Strategy and to recommend to Executive Committee that it be approved.</b>	<b>Head of Service: Community and Economic Development</b>	<b>Lead Member for Economic Development/Promotion</b>	<b>Yes – deferred from January, February and July 2023 as further discussions required due to the importance of the document for the borough.</b>
Housing and Homelessness Strategy 2022-26	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Director: Communities	Lead Member for Housing, Health and Wellbeing	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (8 September 2023).	N/A	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (20 July 2023).	N/A	N/A	No.

**Committee Date: 24 October 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Places Leisure	To receive a presentation from Places Leisure on its recovery and delivery of its business plan following the pandemic and in view of the cost of living crisis. (Follow-up presentation after attendance at O&S on 11 October 2022).	Head of Service: Asset Management	Lead Member for Finance and Asset Management	No.
Have Your Say (4Cs) Annual Report	To consider the annual report on the Council's comments, concerns, complaints and compliments to provide assurance that complaints are managed effectively and to consider the annual report from the Local Government Ombudsman.	Director: Corporate Resources Associate Director: Transformation	Lead Member for Corporate Governance Lead Member for Customer Focus	No.

**Committee Date: 24 October 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (10 October 2023).	N/A	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (21 September 2023).	N/A	N/A	No.

**Committee Date: 5 December 2023**

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker – Quarter Two 2023/24	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.
<del>Depot Services Working Group Update</del>	<del>To consider the update on the work of the Depot Services Working Group (biannual).</del>	Director: Communities	<del>Lead Member for Clean and Green Environment</del>	<b>No. Working Group Terms of Reference require annual reporting to O&amp;S – annual report included on 26 March 2024.</b>
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (3 November 2023).	N/A	N/A	No.

**Committee Date: 5 December 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (28 November 2023).	N/A	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (30 November 2023).	N/A	N/A	No.

**Committee Date: 16 January 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Active Gloucestershire Report on the Progress of its 'We Can Move' Project	To consider the annual report on the progress of the project which the Council agreed to fund for five years (2021/22-2025/26) to gain assurance around value for money and successful outcomes.	Head of Service: Community and Economic Development	Lead Member for Housing, Health and Wellbeing	No.
<b>Gloucestershire Health Overview and Scrutiny Committee Update</b>	<b>To receive an update from the Council's representative on matters considered at the last meeting (11 January 2024).</b>	N/A	N/A	No.

**Committee Date: 13 February 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker– Quarter Three 2023/24	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.
<b>Gloucestershire Police and Crime Panel Update</b>	<b>To receive an update from the Council’s representative on matters considered at the last meeting (6 February 2024).</b>	N/A	N/A	No.



**Committee Date: 26 March 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Housing and Homelessness Strategy	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Director: Communities	Lead Member for Housing, Health and Wellbeing	No.
Customer Care Strategy	To consider the progress made against the actions within the Customer Care Strategy during 2023/24 and to endorse the action plan for 2024/25.	Associate Director: Transformation	Lead Member for Customer Focus	No.
Depot Services Working Group Annual Report	To consider the progress made by the Working Group in 2023/24.	Director: Communities	Lead Member for Clean and Green Environment	No.
Overview and Scrutiny Committee Work Programme 2024/25	To consider and approve the forthcoming Committee work programme	Director: Corporate Resources	Lead Member for Corporate Governance	No.

**Committee Date: 26 March 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Overview and Scrutiny Committee Annual Report 2023/24	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	Director: Corporate Resources	Lead Member for Corporate Governance	No.
<b>Gloucestershire Police and Crime Panel Update</b>	<b>To receive an update from the Council's representative on matters considered at the last meeting (22 March 2024).</b>	<b>N/A</b>	<b>N/A</b>	<b>No.</b>
<b>Gloucestershire Health Overview and Scrutiny Committee Update</b>	<b>To receive an update from the Council's representative on matters considered at the last meeting (12 March 2024).</b>	<b>N/A</b>	<b>N/A</b>	<b>No.</b>

PENDING ITEMS				
Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Date Item Added to Pending
Community Safety Plan Monitoring Report	Annual report – programme in once Community Safety Plan has been agreed (expected April 2023).	Director: Communities	Lead Member for Community	February 2023
Scrutiny of Relationship between the Council and Community Policing	Follow-up from the update on local policing arrangements – as agreed at the O&S meeting on 7 June 2022. Mutually convenient time to be agreed with the Police once the new Chief Inspector has had time to settle into the post – (Agreed by Management Team in February 2023 this should be delayed until 2023/24 Work Programme) <b>Agreed by O&amp;S at meeting on 13 June 2023 this should be an all Member seminar, date to be confirmed once discussed with the Chief Inspector.</b>	Director: Communities	Lead Member for Corporate Governance	7 June 2022
Community Safety/Aston Project Presentation	To evaluate whether it is delivering against its Terms of Reference – agreed at the O&S meeting on 7 June 2022	Director: Communities	Lead Member for Community	7 June 2022
Parking Strategy	To endorse the findings of the Parking Strategy Review and approve the draft strategy for public consultation / To consider the consultation responses and to recommend to the Executive Committee that the strategy be approved.	Executive Director: Resources and S151	Lead Member for Economic Development/ Promotion	Delayed from 7 June 2022 due to Officer resources (added to pending October 2022).
Police and Crime Commissioner Presentation	To receive a presentation from the Police and Crime Commissioner. <b>Agreed by O&amp;S at meeting on 13 June 2023 this should be an all Member seminar, date to be confirmed once discussed with the Police and Crime Commissioner.</b>	Director: Communities	Lead Member for Community	22 November 2022

**PENDING ITEMS**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Date Item Added to Pending</b>
Communications Strategy	To consider the progress made against the actions within the Communications Strategy during 2022/23 and to endorse the action plan for 2023/24 – deferred from 28 March 2023.	Associate Director: Transformation	Lead Member for Customer Focus	March 2023