

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2022/23

### REGULAR ITEMS:

- **Executive Committee Forward Plan**
- **Overview and Scrutiny Committee Work Programme 2022/23 (to include the Action List Update on a quarterly basis – June, September, January and March meetings each year).**

<p><b><u>Additions to 12 July 2022</u></b></p> <ul style="list-style-type: none"> <li>• Financial Outturn Report 2022/22 – separate report as this was not reported as part of the Council Plan Performance Tracker and COVID-19 Recovery Tracker report on 8 June 2021.</li> <li>• Review of Capability Procedure – brought forward from September (agreed at the Overview and Scrutiny Committee meeting on 7 June 2022).</li> </ul> <p><b><u>Deletions from 12 July 2022</u></b></p> <ul style="list-style-type: none"> <li>• Gloucestershire Police and Crime Panel Update – the update will be circulated by email on this occasion as the Council’s representative is unable to attend the Overview and Scrutiny Committee meeting to present.</li> <li>• Parking Strategy Review - moved to 6 September 2022 due to lack of Officer resources and other priorities.</li> </ul>
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<b>Committee Date: 6 September 2022</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker– Quarter One 2022/23	To review and scrutinise the performance management and, where appropriate, to require response or action from the Executive Committee.	Head of Corporate Services	No.
<b>Parking Strategy</b>	<b>To endorse the findings of the Parking Strategy Review and approve the draft strategy for public consultation.</b>	<b>Head of Finance and Asset Management.</b>	<b>Yes – deferred from 7 June 2022 due to lack of Officer resources and other priorities.</b>

<b>Committee Date: 6 September 2022</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
<b>Review of Economic Development and Tourism Strategy</b>	<b>To consider the Terms of Reference for the review of the Economic Development and Tourism Strategy.</b>	<b>Community and Economic Development Manager</b>	<b>No – agreed at the Overview and Scrutiny Committee meeting on 7 June 2022.</b>
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (21 July 2022).	N/A	

**Committee Date: 11 October 2022**

Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Complaints Report	To consider the annual update to provide assurance that complaints are managed effectively.	Head of Corporate Services	No.
Housing and Homelessness Strategy	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Head of Community Services	No.
<b>Parking Strategy</b>	<del>To consider the consultation responses and to recommend to the Executive Committee that the strategy be approved.</del>	<del>Head of Finance and Asset Management.</del>	<del>Yes – deferred from 6 September due to lack of Officer resources and other priorities which led to a delay in commencing the consultation. Moved to 22 November 2022 due to delay in commencing the consultation.</del>
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (9 September 2022).	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (22 September 2022).	N/A	

**Committee Date: 22 November 2022**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Active Gloucestershire Report on the Progress of its 'We Can Move' Project	To consider the annual report on the progress of the project which the Council had agreed to fund for five years (2021/22-2025/26).	Community and Economic Development Manager	No – added following Executive Committee decision 3 March 2021. Agreement signed October 2021.
<b>Parking Strategy</b>	<b>To consider the consultation responses and to recommend to the Executive Committee that the strategy be approved.</b>	<b>Head of Finance and Asset Management.</b>	<b>Yes – deferred from 11 October 2022 due to lack of Officer resources and other priorities which led to a delay in commencing the consultation.</b>
Depot Services Working Group Update	To consider the update on the work of the Depot Services Working Group (biannual).	Head of Community Services	No.
LGA Peer Challenge Report Action Plan	To monitor implementation of the action plan (6 monthly).	Head of Corporate Services.	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (4 November 2022).	N/A	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (25 October 2022).	N/A	

<b>Committee Date: 10 January 2023</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker– Quarter Two 2022/23	To review and scrutinise the performance management and recovery information and, where appropriate, to require response or action from the Executive Committee.	Head of Corporate Services.	No.
Economic Development and Tourism Strategy	To consider the draft Economic Development and Tourism Strategy and to recommend to Executive Committee that it be approved.	Community and Economic Development Manager	Yes – deferred from 7 June 2022 as joint commissioning is no longer taking place and will now be solely delivered by Tewkesbury Borough Council.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council’s representative on matters considered at the last meeting (6 December 2022).	N/A	
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council’s representative on matters considered at the last meeting (29 November 2022).	N/A	
CONFIDENTIAL ITEM – Trade Waste Project Update	To receive an update on the progress of the trade waste project.	Head of Community Services.	No.

**Committee Date: 7 February 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Community Services Improvement Review	To consider the progress made against the Community Services Improvement Plan.	Head of Community Services	No.

**Committee Date: 7 March 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker– Quarter Three 2022/23	To review and scrutinise the performance management and recovery information and, where appropriate, to require response or action from the Executive Committee.	Head of Corporate Services.	No.
Housing and Homelessness Strategy	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Head of Community Services	No.

**Committee Date: 4 April 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Customer Care Strategy	To consider the progress made against the actions within the Customer Care Strategy during 2022/23 and to endorse the action plan for 2023/24.	Head of Corporate Services	No.
Communications Strategy 2020-24	To consider the progress made against the actions within the Communications Strategy during 2022/23 and to endorse the action plan for 2023/24.	Corporate Services Manager	No.
Depot Services Working Group Annual Report	To receive the annual report on the work of the Depot Services Working Group and to consider whether there is a continuing role for the Group and if any changes to the Terms of Reference are required.	Head of Community Services.	No
Overview and Scrutiny Committee Work Programme 2023/24	To consider and approve the forthcoming Committee work programme.	Head of Corporate Services.	No.



**Committee Date: 4 April 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Overview and Scrutiny Committee Annual Report 2022/23	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	Head of Corporate Services.	No.

<b>PENDING ITEMS</b>		
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Date Item Added to Pending</b>
Use of Mobile Surveillance Equipment for Fly-tipping Investigations	To consider the results of the six month trial to inform a final recommendation to the Executive Committee on the way forward.  NB – this will be added to the Work Programme when the cameras have been purchased and deployed.	12 October 2021
<b>Scrutiny of Relationship between the Council and Community Policing</b>	<b>Follow-up from the update on local policing arrangements – as agreed at the O&amp;S meeting on 7 June 2022. Mutually convenient time to be agreed with the Police once the new Chief Inspector has had time to settle into the post.</b>	<b>7 June 2022</b>
<b>Community Safety/Aston Project Presentation</b>	<b>To evaluate whether it is delivering against its Terms of Reference - agreed at the O&amp;S meeting on 7 June 2022</b>	<b>7 June 2022</b>
<b>Places Leisure Presentation</b>	<b>To understand how it is recovering from the pandemic – agreed at the O&amp;S meeting on 7 June.</b>	<b>7 June 2022</b>
<b>Gloucestershire Rural Community Council</b>	<b>Remit to be agreed with the Community and Economic Development Manager - agreed at the O&amp;S meeting on 7 June.</b>	<b>7 June 2022</b>