

# Overview and Scrutiny Committee – 22 October 2019 – 8 March 2022

COMMITTEE DATE: 22 October 2019					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
10.	Warm and Well Scheme Update	<ul style="list-style-type: none"> <li>• Fuel poverty training session to be arranged for all Members in the New Year (delivered by the Severn Wye Energy Agency).</li> </ul>	Presentation to be held on 8 June 2022.	Head of Community Services	Yes
		<ul style="list-style-type: none"> <li>• Warm and Well Scheme to be included on the agenda for the next Town and Parish Council seminar.</li> </ul>	This will be an agenda item for the next scheduled Town and Parish Council Seminar.	Head of Community Services	No Target date: September 2022

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COMMITTEE DATE: 14 July 2020					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No (IF NO MUST INCLUDE TARGET DATE)
5.	Performance Management – Quarter 4 and Full Year 2019/20	<ul style="list-style-type: none"> <li>• P31 - Objective 4 – Action b) Disposal of the Ministry of Agriculture, Food and Fisheries (MAFF) site –                             <ul style="list-style-type: none"> <li>– Realistic target date for action to be included in new performance tracker (October 2020 set before Officers fully understood impact of Covid-19 on resources).</li> </ul> </li> </ul>	Business grants assurance work still ongoing with three new grant schemes now in place and being administered.	Head of Finance & Asset Management	No Target date: To be considered post business grant payments. Estimated July 2022

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COMMITTEE DATE: 12 January 2021					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
7.	Council Plan Performance Tracker and COVID-19 Recovery Tracker – Qtr Two 2020/21.	5% target of businesses with a rating of three to be reviewed to understand if it is a good stretch target.	We have reviewed this KPI and historically it was a national performance indicator. The Food Standards Agency feel that it is still a valid target and premises move categories during inspection so maintaining 95% is still a good target.	Head of Community Services	Yes

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COMMITTEE DATE: 9 March 2021					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
9.	Council Plan Performance Tracker and COVID-19 Recovery Tracker - Quarter 3 2020/21.	P74 – Deliver the first phase of the 'bridge project' in line with the funding requirements – Garden Town team to provide a briefing note for all Members after the planning application has been considered at Planning Committee on 16 March.	An update on the bridge project will be provided to Executive Committee on 1 June. A newsletter on the wider garden town project will be circulated to Members shortly after.	Garden Town Programme Director	Yes
COMMITTEE DATE: 8 June 2021					
AGENDA ITEM	TITLE	ACTION	COMMENT	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
8.	Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Four 2020/21	Consideration to be given to arranging a Member seminar on housing design.	Officers will be arranging a seminar for Members on the Government's Housing Design Guide. Date still to be arranged but aiming to be completed by September 2022.	Head of Development Services	No  Target date- September 2022

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COMMITTEE DATE: 13 July 2021					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
11.	Carbon Reduction Action Plan	Page No. 106 – Indicative costs identified by Severn Wye Energy Agency when conducting the survey of the Roses Theatre to be provided to Members.	Details emailed to members on 9 March 2022.	Head of Finance and Asset Management	Yes

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COMMITTEE DATE: 11 January 2022					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
6.	Overview and Scrutiny Committee Work Programme 2021/22 and Action List	<ul style="list-style-type: none"> <li>• P27 – Warm and Well Scheme Update – Consideration to be given as to whether Officer resources would allow the fuel poverty training session to be organised for Members as a priority, whether it be online or in person. If this was not possible, Members to be advised accordingly and the information provided by email.</li> </ul>	Presentation to be held 8 June 2022.	Head of Community Services	Yes
7.	Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Two 2021/22	<p>P106 – Objective 3 – Action a) Take a robust approach towards fly-tipping and other enviro-crimes – Members to be advised whether the Public Space Protection Order (PSPO) public consultation had commenced and, if so, the relevant link should be circulated to all Members.</p>	Consultation on the PSPO for Dog Control has commenced in May 2022 and a member update will be provided.	Environmental Health Manager	Yes
		P109 – KPI 38 – Number of reported enviro-crimes –	Whilst there was an increase in the number of fly tips during the first year of covid-19 in	Head of Community Services	Yes.

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AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
		<ul style="list-style-type: none"> <li>Members to be provided with detailed figures in relation to enviro-crimes as the report stated there had been a 30% reduction in fly-tipping but this was contradicted by the budget report (Appendix 2) which stated there had been a significant increase in fly-tipping with Ubico predicting an £11,000 overspend.</li> </ul>	<p>2020/21. We have seen a decrease in 2021/22.</p> <p>The budget set will include a number of variable elements including fuel, disposal costs etc all of which vary in year. It was noted in Q3 the overspend had reduced to £5,000. The final figure of the spend will be reported to O&amp;S Committee within the financial report.</p>		
		<ul style="list-style-type: none"> <li>Members to be provided with information on the costs of cleaning-up various enviro-crimes.</li> </ul>	Awaiting information from Ubico. Information requested in May.	Head of Community Services	No Target date: June 2022
8.	<b>Confidential Item - Trade Waste Project Update</b>	Detailed project plan, including dates where possible, to be provided to the Depot Services Working Group	Detailed project plan developed and shared.	Principal Trade Waste Officer	Yes

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COMMITTEE DATE: 8 February 2022					
AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No <small>(IF NO MUST INCLUDE TARGET DATE)</small>
5.	Executive Committee Forward Plan	<ul style="list-style-type: none"> <li>Action for Affordable Warmth – Members to be advise how this would be considered given it had been identified as not being a matter for the Executive Committee.</li> </ul>	Head of Community Services is happy to invite Severn Wye to give a presentation. Severn Wye manage the Warm and Well Scheme.	Head of Community Services	Yes
6.	Overview and Scrutiny Committee Work Programme 2021/22	Councillor Berliner appointed as the Council’s reserve representative on the Gloucestershire Economic Growth Scrutiny Committee and the Gloucestershire Health Overview and Scrutiny Committee for the remainder of the Municipal Year.	Notified GCC, updated Outside Bodies list.	Member Services Officer	Yes
7.	Gloucestershire Police and Crime Panel Update	Comments to be fed back to the Police and Crime Commissioner: <ul style="list-style-type: none"> <li>Reporting of anti-social behaviour incidents - Residents had indicated that incidents did not warrant a call to 999 but it was taking too long to get through to 111 and the online</li> </ul>	Member Services Officer emailed Councillor Gray in May. Awaiting response.	Cllr David Gray	No



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		<p>form was too complicated with too much personal information and detail required.</p> <ul style="list-style-type: none"> <li>Concern raised about the lack of quantitative targets for reducing crime to assess the Police and Crime Commissioner’s performance – importance of metrics.</li> </ul>			
9.	Gloucestershire Health Overview and Scrutiny Committee 2022/23 Financial Contribution	Recommendation to the Executive Committee – subject to the Overview and Scrutiny Committee representative’s continued monitoring and regular reporting to the Overview and Scrutiny Committee, the specific consideration of the payment of the sum on an annual basis no longer be required.	Approved by Executive Committee on 2 March 2022.	Member Services Officer	Yes
11.	Housing and Homelessness Strategy 2022-26	Members to be advised how many of the 1,814 people on the housing	Since 1st September 2021 there have been 274 lettings for properties in our area. 243 of these were allocated to applicants who	Housing Services Manager	Yes

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		register in September 2021 had been rehoused.	had registered before September 2021		
		Members to be advised of the definition of an empty home.	<p>According to UK regulations, a vacant property is considered officially 'vacant' when all furniture has been removed from the property and the property has been left unattended for more than 30 days. It's important to note that this definition may vary both from council to council and insurer to insurer, so it's always important to check beforehand with your local providers.</p> <p>A property can be vacant for many reasons, including the following:</p> <p>The property was abandoned or is considered derelict (in which case property developers might be interested in purchasing it)</p>	Head of Community Services	Yes

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			<p>Someone moved into a second home and haven't yet sold nor plan to re-sell your old home</p> <p>You're waiting to carry out home renovations or home decorating</p> <p>Former tenants have left and the property hasn't yet been re-let</p> <p>Generally for the purposes of the empty property strategy a property would be considered "empty" when it has not been inhabited for 6 months or more.</p>		

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6.	Overview and Scrutiny Committee Work Programme 2021/22 and Action List	Action List - P19 – Agenda Item 10 – Warm and Well Scheme Update – Head of Community Services to contact Severn Wye Energy Agency again to try to secure a date for the fuel poverty training session.	A presentation will be provided on 8 June 2021	Head of Community Services	Yes
		Action List – P20 – Agenda Item 7 - Council Plan Performance Tracker and COVID-19 Recovery Tracker Quarter Two 2020/21 – Grange Field maintenance plan still to be shared with Councillor Munro (and wider membership) as awaiting final sign-off.	Plan shared with local Members on 21 March 2022.	Economic and Community Development Officer	Yes
		P22 – Agenda Item 9 – Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Three 2020/21 – Request for the briefing note on Ashchurch bridge to be a wider briefing on the Garden Town project as a whole as some Members were unclear on the milestones, the	As part of the emerging communication’s strategy a regular newsletter on the programme will be produced supported by an improved website presence.	Garden Town Programme Director / Tewkesbury Garden Town Programme Manager	Yes

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		Council's current position and what was coming up next etc.			
		Members to be advised of the Council's strategy for convincing residents that the Ashchurch bridge was not a 'bridge to nowhere' - as it was dubbed amongst some of the local community - and to be informed whether the bridge would still be under budget given rising costs in the building industry.	See above plus there is a report being presented at Executive Committee on 1 June, specifically in relation to the bridge project.	Garden Town Programme Director / Tewkesbury Garden Town Programme Manager	Yes
		P24 – Agenda Item 8 - Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Four 2020/21 – Concern raised that no date had been set for the training session on the government's housing design guide almost a year on.	Officers will be arranging a training session for Members on the Government's Housing Design Guide. Date still to be arranged but aiming to be completed by September 2022.	Head of Development Services	No  September 2022.

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		Where actions had not been completed, Officers should be including target dates.	Action list template updated and this will be monitored by the Corporate Services Officer to ensure Officers are including dates going forward.	Member Services Officer	Yes
		P25 – Agenda Item 11 – Carbon Reduction Action Plan – Indicative costs identified by Severn Wye Energy Agency when conducting the survey of the Roses Theatre to be provided to Members following the meeting.	Email circulated 9 March 2022.	Member Services Officer	Yes
		P29 – Agenda Item - Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Two 2021/22 – Figures on fly-tipping to be provided prior to the next meeting along with an indication of what is happening nationally.	<p>Details of the 2021/22 fly tipping figures can be found in the Q4 Council Plan performance report.</p> <p>The national figures for 2021/22 are not yet available on the Gov.uk website. When these become available they will be circulated to members.</p>	Head of Community Services	Yes

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AGENDA ITEM	TITLE	ACTION	COMMENTS	CONTACT OFFICER	ACTION COMPLETE Yes / No (IF NO MUST INCLUDE TARGET DATE)
7.	Modern Methods of Construction Presentation	Presentation to be circulated to Members.	Emailed on 9 March 2022.	Member Services Officer	Yes
8.	Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Three 2021/22	P66-68 – KPIs 8-15 (Housing) – Direction of travel and traffic light icons to be included from 2022/23 once the KPIs have been reviewed as performance is currently unclear.	This will be incorporated into the next housing action plan.	Head of Community Services	Yes
		Domestic Abuse Strategy to be circulated to Members.	Circulated on 28 April 2022.	Head of Community Services	Yes