

Appendix 2

Tewkesbury Borough Council – Housing and Homelessness Strategy development plan

Activity	By Date
Engagement with Tewkesbury Borough Council Managers and members	Sept – Oct 2021
Sign off format for public consultation Sign off design principles	29 Oct
Engagement with external stakeholders	26 Oct – 4 Nov
Draft strategy, vision/objectives/actions for public consultation prepared	25 Oct – 5 Nov
Update public consultation information following stakeholder consultations	5 Nov
Comms provided with draft content for public consultation. Subject to final review by members.	8 Nov
Circulated to members for final comment	9 – 16 Nov
Amendments made following members consultation	17 – 19 Nov
Comms make final amendments to web content for public consultation	22 – 24 Nov
Full draft Strategy document agreed, approved and passed to design team	23 Nov
Full Draft strategy including design	24 Nov – 17 Dec
Public consultation begins Consultation via website, including short questionnaire, social media Press release to be circulated to various organisations News item on website	24 Nov – 4 Jan
Full Draft strategy including design produced	17 Dec
Amendments to full draft Strategy following public consultation	7 – 14 Jan
Comments from public consultation collated	4 – 7 Jan
Final amends to design as a result of the public consultation	14 – 16 Jan
Deadline for internal circulation of draft reports for O&S Committee	17 Jan
Deadline for final reports to Democratic Services for O&S Committee	26 Jan
Deadline for internal circulation for papers to Executive Committee	7 Feb
Overview and Scrutiny Committee	8 Feb
Amendments following O&S Committee	9 – 10 Feb

Final amends to Strategy following O&S Committee	11 – 15 Feb
Deadline for final reports to Democratic Services for Executive Committee	17 Feb
Executive Committee	2 March
Amendments following Executive Committee	3 – 5 March
Final amends to Strategy following Executive Committee	7 – 11 March
Deadline for internal circulation for papers to full Council	21 March
Deadline for final reports to Democratic Services for full Council	30 March
Full Council	12 April