

PARTICULARS OF EMPLOYMENT

POST: CHIEF EXECUTIVE

CONDITIONS OF EMPLOYMENT

The appointment will be subject to the Joint Negotiating Committee (JNC) for Chief Executives of Local Authorities Conditions of Service as adopted by the Council, together with such other local conditions of employment as may be determined by the Council from time to time. Some of the most important conditions are outlined below.

SALARY

The salary for this post will be £109,053 - £120,005 per annum on Grade SM1. Progression through the salary scale will be subject to annual performance review. Salary is paid on the 21st of each month by payment direct into a Bank or Building Society Account.

LEAVE ENTITLEMENT

Annual leave entitlement for this post is 35 days, including one statutory day set by the council between Christmas and New Year, and plus public holidays. The leave year will run from the date of your appointment with the Council.

HOURS OF WORK

In general terms, the Chief Executive will be expected to devote his/her whole-time service exclusively to the work of the authority, requiring attendance as and when necessary. The normal working week is 37 hours per week, Monday to Friday but due to the nature of the work the Chief Executive is expected to exercise a high degree of flexibility in order to fulfil the needs of the role for which additional pay will not be due.

PENSION

You may participate in the Local Government Pension Scheme maintained by the Gloucestershire County Council.

POOL CAR AVAILABILITY

The council has a fleet of pool cars which can be booked for all council business travel.

POLITICAL RESTRICTION

Under the terms of the Local Government and Housing Act 1989, this is a politically restricted post.

RELOCATION ASSISTANCE

In order to help offset the costs involved, the Council has a relocation benefits package of up to £8,000.

PROBATIONARY PERIOD

All persons appointed who are new entrants to the Local Government Service will be required to serve a probationary period of not less than six months.

NOTICE PERIOD

The appointment is subject to three months notice on either side.