

Strategies & Policies	Summary	Review date
Corporate Services – Head of Service Graeme Simpson		
Data Protection Policy	<p>The policy sets out our commitment to protecting personal data and how we implement that commitment with regards to the collection and use of personal data.</p> <p>(This strategy will be considered by the Audit & Governance Committee)</p>	August 2021
Equalities and Diversity Policy	Sets out our equality objectives, including how we will make equality an integral part of the way in which we support our employees, deliver our services, reach decisions and involve our partners and service users.	September 2021
Risk Management Strategy	<p>A strategy which sets out how the council identifies, evaluates and mitigates risk.</p> <p>(This strategy will be considered by the Audit & Governance Committee)</p>	December 2021
Absence Management Policy	To manage attendance and absence effectively to ensure the well-being of employees and to control and minimise the cost and impact of working days lost.	November 2021
Redundancy and redeployment policy	Provides a procedure in the event of the council having to reduce workforce numbers, aiming to avoid redundancies, setting out how redundancies will be made and the redundancy payments staff are eligible to receive.	November 2021
Allocations Policy	Linked to the redundancy policy above – manages the process of redeployment of potentially redundant “in scope” employees to suitable alternative posts within the proposed new structure where these can be found.	November 2021
Social media policy and guidelines	The social media policy aims to provide good practice guidelines to ensure that the reputation of the Council is maintained and enhanced through the effective and appropriate use of social media tools.	December 2021

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Digital Strategy	The strategy sets out the way in which we plan to meet the changing expectations of our customers using digital technology and supporting delivery of value for money services.	March 2022
Revenues and Benefits - Head of Service Graeme Simpson		
Discretionary Rate Relief Policy	Guidelines for the granting of business rates relief to charities and non-profit making organisations.	December 2021
Revenues & Benefits Write-off Policy	Guidelines on the treatment of irrecoverable debts for revenues & benefits.	October 2021
Finance and Asset Management – Head of Service Simon Dix		
Money Laundering Policy	The policy sets out the Council’s pro-active approach to the detection and prevention of money laundering within its activities (This strategy will be considered by the Audit & Governance Committee)	September 2021
Tree safety management policy	Management of trees that fall under Tewkesbury Borough Council ownership. The policy establishes how often the trees should be inspected, by who, where they are located and how it’s recorded.	November 2021
Procurement Strategy	Describes protocol for purchasing to support the local economy and ensure value for money.	December 2021
Medium Term Financial Strategy	Establishes current financial situation and future savings/spends. Covers a 5 year period but is re-approved annually.	January 2022

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Investment strategy	This comes from updated MHCLG statutory guidance and applies to accounting periods starting 1 April 2018. The strategy provides oversight on how the Council undertakes transactions of this nature, the proportionality of these investments and a one year forecast of a range of financial indicators based on the standing investment decisions of Council.	January 2022
Capital Strategy	This is a requirement of CIPFA's Prudential Code to place decisions around borrowing in the context of the overall longer term financial position of the authority and to improve links between the revenue and capital budgets.	January 2022
Minimum Revenue Provision policy	The policy outlines how the Council will make financial provision for the repayment of borrowings undertaken	January 2022
Flexible use of capital receipts policy	The Secretary of State has allowed, for a temporary period only, the flexible use of capital receipts to support transformational projects. The policy outlines the Council's approach to this temporary freedom.	January 2022
Treasury Management Strategy	In February 2012 the Council adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2011 Edition (the CIPFA Code) which requires the Council to approve a treasury management strategy before the start of each financial year.	January 2022
Asset Management Strategy	To maximise the potential of the council's asset portfolio	March 2022
Community Services – Head of Service Peter Tonge		
Housing Strategy	In the face of complex housing challenges, comprehensive local housing strategies serve a number of key purpose in providing a framework to draw together the many sources of funding and relevant policy strands into a single, coordinated strategy to tackle local housing challenges.	March 2022
Managing contractors safely policy	Managing contractors for all areas within the authority in line with the Health and Safety Executive and good practice.	August 2021

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Hackney Carriage & Private Hire Licensing Policy	<p>Policy and conditions for approving Hackney Carriage driver and vehicle licences, Private Hire driver, vehicle and operator licences, relevance of convictions when granting drivers licences and the suspension, revocation or refusal to renew licences. The new Policy will streamline the council's existing taxi policies.</p> <p>(This policy will be considered by the Licensing Committee)</p>	September 2021
Mobile Homes & caravan site Licensing Policy	<p>Policy sets out licensing of residential and temporary caravan sites and mobile homes.</p> <p>(This policy will be considered by the Licensing Committee)</p>	September 2021
Statement of Licensing Policy under the Licensing Act 2003.	<p>Framework for promoting the licensing objectives. How the council will consider and determine applications for licences in conjunction with the statutory guidance issued by the Secretary of State.</p> <p>(This policy will be considered by the Licensing Committee)</p>	October 2021
Fixed penalty policy and fine levels for environmental offences	<p>The policy outlines the Council's approach to the use of fixed penalty notices and clarifies the Council's position on several key operational matters relating to the use of fixed penalty notices.</p>	October 2021
Environmental Health Enforcement Policy	<p>The aim of the policy is to outline the parameters within which the council will improve its environmental performance across 5 themes (own house in order; climate change; waste & recycling; biodiversity; sustainable planning & enforcement).</p>	November 2021
Gambling Act 2005- Statement of Principles	<p>The Licensing Authority's approach to applications under the Gambling Act 2005 and the information it expects applicants to provide.</p> <p>(This policy will be considered by the Licensing Committee)</p>	January 2022
Sandbag Policy	<p>This policy has been created to set clear priorities for the use of sandbags in relation to a potential flood event.</p>	January 2022

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Action for Affordable Warmth 2013-18	A strategy for Gloucestershire and South Gloucestershire to assist with fuel poverty, improve energy efficiency in houses and provide advice.	March 2022
Tewkesbury Borough Council domestic waste and recycling collection services policy and procedures	A policy and procedure for the councils waste and recycling collection services.	March 2022
Street Trading Licensing Policy	Policy on approving applications for street trading consents. (This policy will be considered by the Licensing Committee)	March 2022
Development Services – Head of Service Sandra Ford		
Playing Pitch Strategy	Outlines future playing pitch requirements and standards for the borough.	Strategy will be merged into the Tewkesbury Borough Plan. Adoption due by February 2022.
Car Parking Strategy	Council agreed and implemented a new parking strategy in April 2015 of which a new parking order and charges have been implemented.	March 2022
Economic Development and Tourism Strategy	A strategy on how the council will support the borough's economy and tourism.	April 2022

