

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2021/22

### REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2021/22

Additions to 8 June 2021

Deletions from 8 June 2021

| Committee Date: 13 July 2021                              |   |                                      |  |
|---|---|--------------------------------------|--|
| Agenda Item   | Overview of Agenda Item   | Lead Officer                         | Has agenda item previously been deferred? Details and date of deferment required |
| Climate Change Strategy Annual Report                     | To receive the annual report on the work of the Climate Change and Flood Risk Management Group.                 | Head of Finance and Asset Management | No.  |
| Annual Workforce Development Strategy Review              | To consider progress made against delivery of the Workforce Development Strategy.                               | Head of Corporate Services           | No   |
| Ubico Report 2020/21                                      | To consider the Ubico performance report for 2020/21  | Head of Community Services           | No.  |
| Gloucestershire Economic Growth Scrutiny Committee Update | To receive an update from the Council's representative on matters considered at the last meeting (9 June 2021). | N/A                                  | No.  |

**Committee Date: 13 July 2021**

| <b>Agenda Item</b>   | <b>Overview of Agenda Item</b>   | <b>Lead Officer</b>                 | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|--|--|-------------------------------------|---|
| Gloucestershire Health Overview and Scrutiny Committee Update                        | To receive an update from the Council's representative on matters considered at the last meeting (15 June 2021). | N/A                                 | No.   |
| Gloucestershire Police and Crime Panel Update  | To receive an update from the Council's representative on matters considered at the last meeting (7 July 2021).  | N/A                                 | No.   |
| <b>Trade/Commercial Waste Service Business Case – Project Update (Confidential).</b> | <b>To receive an update on the project.</b>  | <b>Head of Commercial Services.</b> | <b>No.</b>  |

**Committee Date: 7 September 2021**

| <b>Agenda Item</b>   | <b>Overview of Agenda Item</b>  | <b>Lead Officer</b>                        | <b>Has agenda item previously been deferred? Details and date of deferment required</b>                |
|--|---|--|--|
| Citizens' Advice Bureau Presentation   | To consider the annual update on Citizens' Advice Bureau activity in the borough.   | Economic and Community Development Manager | No.  |
| Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter One 2021/22 | To review and scrutinise the performance management and recovery information and, where appropriate, to require response or action from the Executive Committee.  | Head of Corporate Services                 | No.  |
| Lessons learned review following the COVID-19 pandemic                               | To receive a report setting out lessons learned in responding to and recovery from COVID-19.  | Head of Corporate Services                 | No.  |
| Development Services Improvement Plan  | To receive an update on the outcomes of the customer satisfaction survey on experience of planning application process and the pre-application planning advice service and, if relevant, an explanation on any outstanding actions. | Head of Development Services               | Yes – deferred from 16 June 2020. Improvement plan to be reviewed by new Head of Development Services. |
| Gloucestershire Health Overview and Scrutiny Committee Update                        | To receive an update from the Council's representative on matters considered at the last meeting (13 July 2021).  | N/A  | No.  |

**Committee Date: 12 October 2021**

| <b>Agenda Item</b>  | <b>Overview of Agenda Item</b>   | <b>Lead Officer</b>                        | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|---|--|--|---|
| Economic Development and Tourism Strategy                     | To consider the progress made against the delivery of the Economic Development and Tourism Strategy – year 4 (2021/22 actions) | Economic and Community Development Manager | No.   |
| Complaints Report   | To consider the annual update to provide assurance that complaints are managed effectively.                                    | Head of Corporate Services                 | No.   |
| Gloucestershire Health Overview and Scrutiny Committee Update | To receive an update from the Council's representative on matters considered at the last meeting (14 September 2021).          | N/A  | No.   |
| Gloucestershire Economic Growth Scrutiny Committee Update     | To receive an update from the Council's representative on matters considered at the last meeting (15 September 2021).          | N/A  | No.   |
| Gloucestershire Police and Crime Panel Update                 | To receive an update from the Council's representative on matters considered at the last meeting (28 September 2021).          | N/A  | No.   |

**Committee Date: 23 November 2021**

| <b>Agenda Item</b>  | <b>Overview of Agenda Item</b>  | <b>Lead Officer</b>        | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|---|---|----------------------------|---|
| LGA Peer Challenge Report Action Plan                         | To monitor implementation of the action plan (6 monthly).   | Head of Corporate Services | No.   |
| Gloucestershire Economic Growth Scrutiny Committee Update     | To receive an update from the Council's representative on matters considered at the last meeting (20 October and 17 November 2021). | N/A                        | No.   |
| Gloucestershire Health Overview and Scrutiny Committee Update | To receive an update from the Council's representative on matters considered at the last meeting (16 November 2021).                | N/A                        | No.   |
| Gloucestershire Police and Crime Panel Update                 | To receive an update from the Council's representative on matters considered at the last meeting (3 November 2021).                 | N/A                        | No.   |

**Committee Date: 11 January 2022**

| <b>Agenda Item</b>   | <b>Overview of Agenda Item</b>   | <b>Lead Officer</b>         | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|--|--|-----------------------------|---|
| Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Two 2021/22 | To review and scrutinise the performance management and recovery information and, where appropriate, to require response or action from the Executive Committee. | Head of Corporate Services. | No.   |

**Committee Date: 8 February 2022**

| <b>Agenda Item</b>  | <b>Overview of Agenda Item</b>  | <b>Lead Officer</b>                         | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|---|---|---|---|
| Annual Growth Hub report  | To receive a report on the performance of the Growth Hub and the support given to the economic growth of the borough.   | Economic and Community Development Manager. | No.   |
| Gloucestershire Health Overview and Scrutiny Committee 2022/23 Financial Contribution | To conduct the annual review of the effectiveness of the Council's involvement in the Gloucestershire Health Overview and Scrutiny Committee in order to authorise payment of the Council's contribution to the running costs for the forthcoming year. | Head of Corporate Services.                 | No.   |

**Committee Date: 8 March 2022**

| <b>Agenda Item</b>  | <b>Overview of Agenda Item</b>   | <b>Lead Officer</b>        | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
|---|--|----------------------------|---|
| Council Plan Performance Tracker and COVID-19 Recovery Tracker – Quarter Three 2021/22. | To review and scrutinise the performance management and recovery information and, where appropriate, to require response or action from the Executive Committee. | Head of Corporate Services | No.   |



| <b>Committee Date: 5 April 2022</b>                    |   |                             |   |
|--|---|-----------------------------|---|
| <b>Agenda Item</b>                                     | <b>Overview of Agenda Item</b>  | <b>Lead Officer</b>         | <b>Has agenda item previously been deferred? Details and date of deferment required</b> |
| Customer Care Strategy                                 | To consider the progress made against the actions within the Customer Care Strategy during 2021/22 and to endorse the action plan for 2022/23.  | Head of Corporate Services  | No.   |
| Communications Strategy 2020-24                        | To consider the progress made against the actions within the Communications Strategy during 2021/22 and to endorse the action plan for 2022/23.   | Corporate Services Manager  | No.   |
| Overview and Scrutiny Committee Annual Report 2021/22  | To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process. | Head of Corporate Services. | No.   |
| Depot Services Working Group                           | To receive an annual update on the progress of the Depot Services Working Group.  | Head of Community Services. | No  |
| Overview and Scrutiny Committee Work Programme 2022/23 | To consider and approve the forthcoming Committee work programme.   | Head of Corporate Services. | No.   |

| <b>PENDING ITEMS</b>  |  |   |
|---|--|---|
| <b>Agenda Item</b>  | <b>Overview of Agenda Item</b>   | <b>Date Item Added to Pending</b>           |
| Housing Strategy 2022 onwards   | Does the development of a new strategy require the setting up of an O&S task and finish working group?   | 24 November 2020                            |
| Parking Strategy Review   | Not completed during 2020/21   | 24 November 2020                            |
| Community Services Improvement Review                                       | To consider the progress made against the Community Services Improvement Plan. Moved from 14 July 2020 and 9 March 2021. Little activity has taken place over recent months due to COVID-19.         | 14 July 2020                                |
| Council Tax Reduction Scheme Review   | To set up an Overview and Scrutiny Committee Working Group to review the scheme and make a recommendation to the Executive Committee/Council. (deferred from 2020/21)                                | April 2020                                  |
| Update on Local Policing Arrangements                                       | To receive an update from the Police on local arrangements.  | 13 October 2020                             |
| Advice and Information Centres (AIC)  | To set up an Overview and Scrutiny Committee Working Group to review the scheme and make a recommendation to the Executive Committee. (deferred from 2020/21)  | -----                                       |
| Active Gloucestershire Report on the progress of its 'We Can Move' Project. | To report on an annual basis following the Council's decision to provide funding to the project of £10,000 per year for five years. Annual reports will commence once the project is up and running. | 3 March 2021 following Executive Committee. |