

30 May 2023

<b>Committee</b>	Executive
<b>Date</b>	Wednesday, 7 June 2023
<b>Time of Meeting</b>	2:00 pm
<b>Venue</b>	Tewkesbury Borough Council Offices, Severn Room

## **ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**

### **Agenda**

#### **1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.

#### **3. DECLARATIONS OF INTEREST**

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

	<b>Item</b>	<b>Page(s)</b>
<b>4.</b>	<b>MINUTES</b>  To approve the Minutes of the meeting held on 1 March 2023.	1 - 10
<b>5.</b>	<b>ITEMS FROM MEMBERS OF THE PUBLIC</b>  To receive any questions, deputations or petitions submitted under Rule of Procedure 12.  <i>(The deadline for public participation submissions for this meeting is 1 June 2023).</i>	
<b>6.</b>	<b>EXECUTIVE COMMITTEE FORWARD PLAN</b>  To consider the Committee's Forward Plan.	11 - 18
<b>7.</b>	<b>HEALTH, SAFETY &amp; WELFARE POLICY REVIEW</b>  To approve the revised Health, Safety and Welfare Policy and delegate authority to the Director: Communities, in consultation with the Lead Member, to make minor changes to the Policy including changes to the management structure, minor typographical changes etc.	19 - 33
<b>8.</b>	<b>DATA PROTECTION POLICY REVIEW</b>  To approve the revised Data Protection Policy following consideration by Audit & Governance Committee in March 2023.	34 - 48
<b>9.</b>	<b>RESPONSE TO THE TECHNICAL CONSULTATION ON THE INFRASTRUCTURE LEVY 2023</b>  To consider and agree the Council's response to the Technical Consultation on the Infrastructure Levy.	49 - 67
<b>10.</b>	<b>SEPARATE BUSINESS</b>  The Chairman will move the adoption of the following resolution:  That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.	
<b>11.</b>	<b>SEPARATE MINUTES</b>  To approve the separate Minutes of the meeting of the Committee held on 1 March 2023.	68 - 70
<b>12.</b>	<b>FUTURE OF WINCHCOMBE TOURIST INFORMATION CENTRE</b>  <i>(Exempt – Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)</i>  To consider and agree the future of Winchcombe Tourist Information Centre.	71 - 77

**DATE OF NEXT MEETING**  
**WEDNESDAY, 5 JULY 2023**

**COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: C M Cody, C F Coleman, S R Dove, D W Gray, S Hands (Vice-Chair), D J Harwood, A Hegenbarth, M L Jordan, J R Mason, J K Smith, R J Stanley (Chair) and M G Sztymiak

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.