

8 February 2022

<b>Committee</b>	Chief Executive Appointment Committee
<b>Date</b>	Wednesday, 16 February 2022
<b>Time of Meeting</b>	Not before 5:00 pm
<b>Venue</b>	Tewkesbury Borough Council Offices, Severn Room

## Agenda

### 1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES

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To approve the Minutes of the meetings held on 3 and 10 February 2022.

### 4. SEPARATE BUSINESS

The Chair will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

	Item	Page(s)
5.	<b>SEPARATE MINUTES</b>  To approve the separate Minutes of the meetings of the Committee held on 3 and 10 February 2022.	3 - 4
6.	<b>APPOINTMENT OF CHIEF EXECUTIVE</b>  <i>(Exempt –Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)</i>  To recommend to Council the appointment of Chief Executive.	

**COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R A Bird (Chair), M A Gore, D J Harwood, J R Mason, C Softley (Vice-Chair), M G Sztymiak and R J E Vines

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

## TEWKESBURY BOROUGH COUNCIL

**Minutes of a Meeting of the Chief Executive Appointment Committee held at the Council Offices, Gloucester Road, Tewkesbury on Thursday, 3 February 2022 commencing at 12:40 pm**

**Present:**

Chair  
Vice Chair

Councillor R A Bird  
Councillor C Softley

**and Councillors:**

M A Gore, D J Harwood, J R Mason, M G Sztymiak and R J E Vines

**CEX.10 MINUTES**

- 10.1 The Minutes of the meetings held on 16 and 20 December 2021, copies of which had been circulated, were approved as correct records and signed by the Chair.

**CEX.11 SEPARATE BUSINESS**

- 11.1 The Chair proposed, and it was

**RESOLVED** That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely discussion of exempt information as defined in Part 1 of Schedule 12A of the Act.

**CEX.12 CONFIRMATION OF CANDIDATE LONGLIST**

*(Exempt –Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)*

- 12.1 The Committee considered the applications received for the post of Chief Executive and the recommendation from the Chief Executive Appointment Working Group and confirmed the candidate longlist.

The meeting closed at 12:45 pm

# TEWKESBURY BOROUGH COUNCIL

**Minutes of a Meeting of the Chief Executive Appointment Committee held at the Council Offices, Gloucester Road, Tewkesbury on Thursday, 10 February 2022 commencing at 12:10 pm**

**Present:**

Chair	Councillor R A Bird
Vice Chair	Councillor C Softley

**and Councillors:**

M A Gore, D J Harwood, J R Mason, M G Sztymiak and R J E Vines

**CEX.13 ANNOUNCEMENTS**

13.1 The evacuation procedure, as noted on the Agenda, was taken as read.

**CEX.14 SEPARATE BUSINESS**

14.1 The Chair proposed, and it was

**RESOLVED** That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely discussion of exempt information as defined in Part 1 of Schedule 12A of the Act.

**CEX.15 CONFIRMATION OF CANDIDATE SHORTLIST**

*(Exempt – Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)*

15.1 The Committee considered the preliminary interview report received for the post of Chief Executive and the recommendation from the Chief Executive Appointment Working Group and confirmed the candidate shortlist.

The meeting closed at 12:12 pm

# Agenda Item 5

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