

7 July 2021

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| <b>Committee</b>       | Licensing  |
| <b>Date</b>            | Thursday, 15 July 2021                             |
| <b>Time of Meeting</b> | 2:30 pm  |
| <b>Venue</b>           | Tewkesbury Borough Council Offices,<br>Severn Room |

## **ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**

### **Agenda**

#### **1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.

#### **3. DECLARATIONS OF INTEREST**

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



|           | <b>Item</b>  | <b>Page(s)</b> |
|-----------|--|----------------|
| <b>4.</b> | <b>MINUTES</b>   | 1 - 6          |
|           | To approve the Minutes of the meetings held on 18 February and 4 May 2021.   |                |
| <b>5.</b> | <b>GENERAL UPDATE ON THE LICENSING FUNCTION AND PROGRESS ON THE SERVICE REVIEW</b>   | 7 - 10         |
|           | To consider the general update on the licensing function and progress on the service review.   |                |
| <b>6.</b> | <b>REVIEW OF CONSULTATION PERIOD FOR STREET TRADING LICENCES</b>   | 11 - 13        |
|           | To approve a further extension of the reduced time period for consultations on street trading licences until 19 July 2021 in line with the Government road map for the lifting of COVID-19 restrictions and to delegate authority to the Head of Community Services, in consultation with the Chair and Vice-Chair of the Licensing Committee, to make any further amendments to the consultation time period which may be necessary beyond 19 July 2021 should the government road map for the lifting of COVID-19 restrictions change. |                |

**DATE OF NEXT MEETING**

**THURSDAY, 14 OCTOBER 2021**

**COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: G F Blackwell, G J Bocking (Chair), C L J Carter, P A Godwin, D W Gray, E J MacTiernan (Vice-Chair), J W Murphy, P W Ockelton, C Reid, J K Smith, R J G Smith, C Softley, R J Stanley, M G Sztymiak and M J Williams

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.