

TEWKESBURY BOROUGH COUNCIL

**Minutes of a Meeting of the Council held remotely on Tuesday, 4 May 2021
commencing at 6:30 pm**

Present:

The Worshipful the Mayor
Deputy Mayor

Councillor A S Reece
Councillor J W Murphy

and Councillors:

R A Bird, G F Blackwell, G J Bocking, C M Cody, K J Cromwell, M Dean, R D East, J H Evetts,
L A Gerrard, P A Godwin, M A Gore, D W Gray, D J Harwood, M L Jordan, E J MacTiernan,
J R Mason, P D McLain, P W Ockelton, C Reid, J K Smith, P E Smith, R J G Smith, V D Smith,
C Softley, P D Surman, M G Sztymiak, S Thomson, R J E Vines, M J Williams and
P N Workman

CL.1 ANNOUNCEMENTS

- 1.1 The Chair advised that the meeting was being held under the emergency provisions of the Coronavirus Act 2020 and, specifically, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. The meeting was being broadcast live via the internet, it was not being recorded by the Council but, under the usual transparency rules, it may be being recorded by others.

CL.2 APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence were received from Councillors C L J Carter, H C McLain, H S Munro and R J Stanley.

CL.3 DECLARATIONS OF INTEREST

- 3.1 The Committee's attention was drawn to the Tewkesbury Borough Council Code of Conduct which was adopted by the Council on 26 June 2012 and took effect from 1 July 2012.
- 3.2 There were no declarations of interest made on this occasion.

CL.4 MINUTES

- 4.1 The Minutes of the meeting held on 23 February 2021, copies of which had been circulated, were approved as a correct record and signed by the Mayor.

CL.5 ELECTION OF MAYOR

- 5.1 With the retiring Mayor, Councillor Gill Blackwell, in the chair, it was proposed by Councillor Rob Bird, and seconded by Councillor Bob East, that Councillor Andrew Reece be, and is hereby elected, Mayor of the Borough of Tewkesbury for the ensuing Municipal Year.
- 5.2 On the Motion being put to the meeting it was declared to be carried, whereupon the Mayor took the chair, signed the Declaration of Acceptance of Office and took the Oath of Allegiance to Her Majesty the Queen.
- 5.3 In thanking Members for the honour of being elected Mayor of the Borough of Tewkesbury, Councillor Reece indicated that although it had been a difficult year, there were some positives that could be taken forward into the forthcoming Municipal Year; the Council could be very proud of the way in which its Officers had dealt with the COVID-19 pandemic, working remotely and taking on extra duties without hesitation - the communications team for providing daily up to date information, the finance teams for dealing with changes in benefits and business grants, the environmental teams for making sure the Borough's High Streets and work places were safe to use and the IT team for keeping the Council safe from cyber attacks whilst remote meetings had taken place, to name but a few. He also felt Members could be proud of the residents of the Borough who had made their own sacrifices during the COVID restrictions and had put the safety and wellbeing of their families and loved ones first. The motto on the Council's website said "Tewkesbury Borough a place where a good quality of life is open to all" and he felt this was absolutely true.
- 5.4 The Mayor advised that his Chaplain for the year would be Reverend Wendy Ruffle and he thanked her for her continued support. The Mayor also announced the organisations that he would be supporting during his Mayoral Year which were the Severn Area Rescue Association (SARA) which provides a multitude of services including in-shore lifeboat and missing persons search, and Scoo-B-Doo which provided support to the neonatal unit at Gloucester Royal Hospital.
- 5.5 In conclusion, the Mayor indicated that, having been the longest serving Deputy Mayor due to the COVID-19 pandemic, he had had plenty of time to think about the role of Mayor and what it meant and he felt it to be a great honour and privilege to have the opportunity to serve as Mayor and he was looking forward to working in the community and being part of it as things restarted. He very much hoped his year would be remembered as the year when people could get back together.

CL.6 RETIRING MAYOR - COUNCILLOR GILL BLACKWELL

- 6.1 Councillor Rob Bird expressed the Council's thanks to Councillor Blackwell for the way that she had represented the Borough throughout her years in Office. He knew that Councillor Blackwell had loved being the Mayor, although the extension of her Term of Office due to the COVID-19 pandemic had demanded an even higher degree of commitment. She had been a fantastic ambassador as Mayor of the Borough and he expressed the Council's gratitude for the dedication she had given to the role and the calm and charming efficiency she had brought as chair of the Council meetings.
- 6.2 Councillor Blackwell thanked Councillor Bird for his kind words and indicated that she had appreciated the commitment everyone involved with the Council had shown over the last two years. She had thoroughly enjoyed being Mayor and the events she had attended and she felt sure Councillor Reece would do extremely well in the role; she looked forward to being a Councillor for a few years.

CL.7 APPOINTMENT OF DEPUTY MAYOR

- 7.1 It was proposed by Councillor Jim Mason, and seconded by Councillor David Gray, that Councillor John Murphy be, and is hereby appointed, Deputy Mayor of the Borough of Tewkesbury for the ensuing Municipal Year.
- 7.2 The Motion was put to the meeting and was carried.
- 7.3 Councillor Murphy expressed thanks to his fellow Councillors for their support and indicated that he felt honoured to be elected Deputy Mayor. He looked forward to supporting Councillor Reece during his Mayoral year and in performing his role as Deputy Mayor to the best of his ability.
- 7.4 Councillor Murphy accepted the Deputy Mayor's Badge of Office and signed the Declaration of Acceptance of Office.

CL.8 ITEMS FROM MEMBERS OF THE PUBLIC

- 8.1 There were no items from members of the public.

CL.9 ELECTION OF LEADER OF THE COUNCIL

- 9.1 Upon being proposed and seconded it was
RESOLVED That Councillor R A Bird be elected as Leader of the Council, and therefore Chair of the Executive Committee, for the ensuing Municipal Year.
- 9.2 Councillor Bird thanked the Council for having confidence in him and undertook to do his best to honour that commitment accordingly.

CL.10 ELECTION OF DEPUTY LEADER OF THE COUNCIL

- 10.1 Upon being proposed and seconded it was
RESOLVED That Councillor J R Mason be elected as Deputy Leader of the Council, and therefore Vice-Chair of the Executive Committee, for the ensuing Municipal Year.
- 10.2 Councillor Mason thanked the Council for his appointment and pledged to support the Leader of the Council as he deserved.

CL.11 MEMBERSHIP OF COMMITTEES, WORKING GROUPS, PANELS AND BOARDS, LEAD MEMBERS AND APPOINTMENT TO OUTSIDE BODIES**Membership of Committees 2021/22**

- 11.1 Upon being proposed and seconded it was
RESOLVED That the following Committee Memberships be **AGREED**:

Executive (11)

R A Bird
 G F Blackwell
 M Dean
 M A Gore
 D J Harwood
 E J MacTiernan
 J R Mason
 C Softley
 R J Stanley
 M G Sztymiak
 R J E Vines

Planning (19)

R A Bird
 G F Blackwell
 R D East
 J H Evetts
 L A Gerrard
 M A Gore
 D J Harwood
 M L Jordan
 E J MacTiernan
 J R Mason
 P W Ockelton
 A S Reece
 P E Smith
 R J G Smith
 S A T Stevens
 P D Surman
 R J E Vines
 M J Williams
 P N Workman

Vacancy

Standards Committee (7)

C M Cody
 M Dean
 L A Gerrard
 J W Murphy
 C Reid
 P E Smith
 P D Surman

AD HOC COMMITTEES**Employee Appeals Committee
(any 5 from 8)**

R A Bird
 G F Blackwell
 J R Mason
 P D McLain
 A S Reece

Licensing Committee (15)

G F Blackwell
 G J Bocking
 C L J Carter
 P A Godwin
 D W Gray
 E J MacTiernan
 J W Murphy
 P W Ockelton
 C Reid
 J K Smith
 R J G Smith
 C Softley
 R J Stanley
 M G Sztymiak
 M J Williams

Overview and Scrutiny (15)

G J Bocking
 C L J Carter
 K J Cromwell
 P A Godwin
 H C McLain
 P D McLain
 H S Munro
 J W Murphy
 J K Smith
 R J E Smith
 S A T Stevens
 P D Surman
 S Thomson
 M J Williams
 P N Workman

Audit & Governance (9)

C M Cody
 L A Gerrard
 P A Godwin
 D W Gray
 H C McLain
 P D McLain
 H S Munro
 P E Smith
 V D Smith

**Employee
Appointments/Disciplinary (5)**

K J Cromwell
 M Dean
 M A Gore
 E J MacTiernan
 R J E Vines

P D Surman

M J Williams

Vacancy

Horsford Trust Management Committee

(Committee of Councillors representing the Tewkesbury Wards)

C M Cody

K J Cromwell

C Reid

V D Smith

M G Sztymiak

P N Workman

11.2 Upon being proposed and seconded, the Lead Members and their Portfolios were **AGREED** as circulated:

- Councillor R A Bird – Leader / Economic Development/Promotion.
- Councillor G F Blackwell – Housing.
- Councillor M Dean – Customer Focus.
- Councillor D J Harwood – Organisational Development.
- Councillor M A Gore – Built Environment.
- Councillor E J MacTiernan – Commercial Transformation.
- Councillor J R Mason – Clean and Green Environment.
- Councillor C Softley – Community.
- Councillor R J Stanley – Health and Wellbeing.
- Councillor M G Sztymiak – Corporate Governance.
- Councillor R J E Vines – Finance and Asset Management.

Working Groups, Boards and Panels 2021/22

11.3 Upon being proposed and seconded, it was

RESOLVED

That the following Working Groups, Boards and Panels membership be **AGREED**:

Climate Change and Flood Risk Management Group (8)
Established 09.06.10. Re-established 28 May 2019. (Renamed following Council on 1 October 2019).

Lead Member for Clean and Green Environment Plus 7

C M Cody

K J Cromwell

E J MacTiernan

V D Smith

C Softley

M G Sztymiak

Planning Policy Reference Panel (10)

Established 25.11.11.

Amended 16.05.17. Re-

established 28 May 2019.

Amended 13.08.20.

Lead Member for Built Environment Plus 9

R A Bird

G F Blackwell

C Cody

M Dean

R D East

D J Harwood

E J MacTiernan

P W Ockelton

M J Williams

C Reid

**Community Infrastructure
Levy Working Group (7)
Established 04.12.12. Re-
established 28 May 2019.**

**Transform Working Group
(14)
Established 30.04.14.
Amended 16.05.17. Re-
established 28 May 2019.**

R A Bird
G F Blackwell
M A Gore
A S Reece
C Softley
R J Stanley
R J E Vines

Executive Committee Plus 3

K J Cromwell
H C McLain
V D Smith

**Commercial Investment
Board (6)
Established by Executive
Committee 23.11.16. Re-
established 28 May 2019.**

**Spring Gardens and Oldbury
Road Regeneration Member
Reference Group (10)
Established by Executive
Committee 06.04.16. Re-
established 28 May 2019.**

R A Bird
K J Cromwell
D W Gray
E J MacTiernan
R J G Smith
R J E Vines

C M Cody
K J Cromwell
M Dean
P A Godwin
M A Gore
E J MacTiernan
C Reid
V D Smith
M G Sztymiak
P N Workman

**Tewkesbury Borough Plan
Working Group (7)
Established by Executive
Committee 26.04.17. Re-
established 28 May 2019.**

**Tewkesbury Garden Town
Member Reference Panel (14).
Established by Executive
Committee 04.09.19.
Membership amended at
Executive Committee 16.10.19
to add the Lead Member for
Clean and Green Environment
and a Member to replace one
of the Ward Members for
Tewkesbury South.**

Lead Member for Built
Environment
Lead Member for Economic
Development/Promotion Plus
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Leader of the Council
Lead Member for Economic
Development/Promotion
Lead Member for Built
Environment
Lead Member for Community
Lead Member for Finance and
Asset Management.
Lead member for Clean and
Green Environment.
Ward Members for Isbourne
Ward Members for Northway
Ward Members for Tewkesbury
North and Twyning

C M Cody
R D East
P W Ockelton
A S Reece
P D Surman

Ward Members for Tewkesbury East

Ward Members for Tewkesbury South (1 Member currently unable to participate due to a Code of Conduct Interest). Councillor R J Stanley (to replace the Ward Member for Tewkesbury South while the Code of Conduct interest maintains).

Parking Strategy Review Working Group (6) – Established at O&S 18.06.19

Lead Member for Economic Development/Promotion
Lead Member for Finance and Asset Management plus 4 O&S Members

K J Cromwell
J W Murphy
M J Williams
P N Workman

Depot Services Working Group (9) Established at O&S 23.07.19

Lead Member for Clean and Green Environment
Lead Member for Finance and Asset Management plus 4 O&S Members and 1 A&G Member

C L J Carter
K J Cromwell
J W Murphy
P W Ockelton
R J G Smith
V D Smith
M J Williams

Outside Bodies 2021/22

11.4 Upon being proposed and seconded, it was

RESOLVED That the following Outside Bodies representation be **AGREED:**

A46 Member Partnership	V D Smith
A48 Meeting	J K Smith
Ambulance Trust (<i>observer</i>)	Vacancy
Cleeve Common Trust	R D East
Cotswolds AONB Conservation Board	M Dean
COVID-19 Health Protection Board – Member Engagement Board	Leader of the Council Deputy Leader of the Council
District Councils Network	Leader of the Council
Gloucester and District Citizens' Advice Bureau	C Softley
Gloucestershire Airport Consultative Committee	M J Williams

Gloucestershire Health and Care NHS Foundation Trust (formerly 2gether NHS Foundation Trust) (<i>observer</i>)	J K Smith
Gloucestershire Hospitals NHS Foundation Trust (<i>observer</i>)	G J Bocking
Gloucestershire Playing Fields Association	M A Gore
Leadership Gloucestershire	Leader of the Council Deputy Leader of the Council (Reserve)
Local Government Association	Leader of the Council <i>* should the Leader of the Council be unable to attend the Annual Local Government Association Conference in any year, authority will be delegated to the Chief Executive, in consultation with the Leader, to appoint a representative to attend.</i>
Lower Severn (2005) Internal Drainage Board	M J Williams
Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	K J Cromwell J R Mason (Reserve)
Prior's Park Neighbourhood Project	C M Cody K J Cromwell
Roses Theatre Trust	Vacant
South West Councils	Leader of the Council M Dean (Deputy)
South West Councils – Employers Panel	M Dean
Tewkesbury Community Safety Partnership	Lead Member (<i>Community</i>) +1 S Thomson
Tewkesbury District Twinning Association Management Committee	K J Cromwell
Tewkesbury Leisure Centre Partnership Board	Lead Member (<i>Health and Wellbeing</i>) Lead Member (<i>Finance and Asset Management</i>)

Tewkesbury Regeneration Partnership	Lead Member <i>(Economic Development/Promotion)</i> E J MacTiernan P N Workman
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Winchcombe Sports Hall Management Committee	J W Murphy
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County Groups

Gloucestershire Police and Crime Panel	D W Gray R A Bird (Reserve)
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Pensions Committee (* District Councils appointment)	D W Gray
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Shared Service Joint Monitoring Groups

Shared Legal Services Joint Monitoring and Liaison Group	Lead Member <i>(Corporate Governance)</i> E J MacTiernan M A Gore (substitute) H C McLain (substitute)
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Shared Building Control Joint Monitoring and Liaison Group	Lead Member <i>(Built Environment)</i> R D East
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Chairs and Vice-Chairs, County Council Health and Care Scrutiny Committee and Gloucestershire Economic Growth Scrutiny Committee

11.5 The main Committees set out in Paragraph 11.1 took place to elect a Chair and Vice-Chair. The Overview and Scrutiny Committee also elected representatives to the County Council's Health Overview and Scrutiny Committee and Gloucestershire Economic Growth Scrutiny Committee. Accordingly, it was

RESOLVED 1. That the Chairs and Vice-Chairs for each Committee be **AGREED** as follows:

Overview and Scrutiny Committee

Chair – Councillor K J Cromwell

Vice-Chair – Councillor J W Murphy

Audit & Governance Committee

Chair– Councillor V D Smith

Vice-Chair – Councillor H C McLain

Planning Committee

Chair – Councillor J H Evetts

Vice-Chair – Councillor R D East

Licensing Committee

Chair – Councillor G J Bocking

Vice-Chair – Councillor E J MacTiernan

Standards Committee

Chair – Councillor P D Surman

Vice-Chair – Councillor M Dean

2. That Councillor J K Smith be the Council's nominated representative on the County Council's Health Overview and Scrutiny Committee; there was no nominated reserve.
3. That Councillor J W Murphy be the Council's nominated representative on the Gloucestershire Economic Growth Scrutiny Committee; there was no nominated reserve.

CL.12 MAYOR OF TEWKESBURY'S APPEAL FUND

12.1 It was proposed, seconded and

RESOLVED That Councillors M A Gore, E J MacTiernan and J R Mason be appointed as Trustees of the Mayor of Tewkesbury's Appeal Fund for 2021/22.

The meeting closed at 7:25 pm