

5 July 2021

Committee	Overview and Scrutiny
Date	Tuesday, 13 July 2021
Time of Meeting	4:30 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 8 June 2021.	1 - 17
5.	EXECUTIVE COMMITTEE FORWARD PLAN To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	18 - 26
6.	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2021/22 To consider the forthcoming work of the Overview and Scrutiny Committee.	27 - 36
7.	UBICO REPORT 2020/21 To consider the 2020/21 outturn performance update on the services provided by Ubico.	37 - 64
8.	GLOUCESTERSHIRE POLICE AND CRIME PANEL UPDATE To receive an update from the Council's representative on matters considered at the last meeting (7 July 2021).	
9.	GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE UPDATE To receive an update from the Council's representative on matters considered at the last meeting (9 June 2021).	65 - 68
10.	FINANCIAL OUTTURN REPORT 2020/21 To consider the General Fund outturn for 2020/21, the reserves position as at 31 March 2021, the financing of the capital programme and the annual treasury management report and performance.	69 - 93
11.	CARBON REDUCTION ACTION PLAN To consider the progress achieved in year one of the Council's Carbon Reduction Action Plan, and the recommended year two action plan and to note the request to Council for a permanent Carbon Reduction Programme Officer post.	94 - 112
12.	ANNUAL WORKFORCE DEVELOPMENT STRATEGY REVIEW 2020/21 To consider progress made against delivery of the Workforce Development Strategy during 2020/21 and the actions planned for 2021/22.	113 - 130

13. SEPARATE BUSINESS

The Chair will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

14. TRADE/COMMERCIAL WASTE SERVICE BUSINESS CASE UPDATE 131 - 137

(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))

To consider the update on progress of the high-level implementation plan.

DATE OF NEXT MEETING**TUESDAY, 7 SEPTEMBER 2021****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: G J Bocking, C L J Carter, K J Cromwell (Chair), P A Godwin, H C McLain, P D McLain, H S Munro, J W Murphy (Vice-Chair), J K Smith, R J G Smith, P D Surman, S Thomson, M J Williams and P N Workman plus one vacancy.

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.