

22 March 2022

Committee	Executive
Date	Wednesday, 30 March 2022
Time of Meeting	2:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 2 March 2022.	1 - 10
5.	ITEMS FROM MEMBERS OF THE PUBLIC To receive any questions, deputations or petitions submitted under Rule of Procedure 12. <i>(The deadline for public participation submissions for this meeting is 24 March 2022)</i>	
6.	EXECUTIVE COMMITTEE FORWARD PLAN To consider the Committee's Forward Plan.	11 - 17
7.	COUNCIL PLAN PERFORMANCE TRACKER AND COVID-19 RECOVERY TRACKER - QUARTER THREE 2021/22 To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter three performance management and recovery information.	18 - 109
8.	DISCRETIONARY RATE RELIEF POLICY To approve the Discretionary Rate Relief Policy and to delegate authority to the Head of Finance and Asset Management, in consultation with the Lead Member for Finance and Asset Management, to implement any further business rates reliefs introduced by government.	110 - 126
9.	DISCRETIONARY HOUSING PAYMENTS POLICY To adopt the Discretionary Housing Payments Policy with effect from 1 April 2022.	127 - 139
10.	STATEMENT OF COMMUNITY INVOLVEMENT To recommend to Council that the revised Statement of Community Involvement be adopted.	140 - 187
11.	LOCAL DEVELOPMENT SCHEME To recommend the Local Development Scheme to Council for adoption.	188 - 199
12.	MANAGING CONTRACTORS SAFELY POLICY REVIEW To approve the revised Managing Contractors Safely Policy.	200 - 216
13.	SOLAR CAR PARK CANOPY To approve the use of up to £317,000 from the asset management and carbon reduction earmarked reserves to enable the delivery of a solar car park canopy.	217 - 221

14. SEPARATE BUSINESS

The Chair will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

15. SEPARATE MINUTES

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To approve the separate Minutes of the meeting of the Committee held on 2 March 2022.

DATE OF NEXT MEETING**WEDNESDAY, 1 JUNE 2022****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R A Bird (Chair), G F Blackwell, M Dean, M A Gore, D J Harwood, E J MacTiernan, J R Mason (Vice-Chair), C Softley, R J Stanley, M G Sztymiak and R J E Vines

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.