

22 February 2022

Committee	Executive
Date	Wednesday, 2 March 2022
Time of Meeting	2:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 2 February 2022.	1 - 4
5.	ITEMS FROM MEMBERS OF THE PUBLIC To receive any questions, deputations or petitions submitted under Rule of Procedure 12. <i>(The deadline for public participation submissions for this meeting is 24 February 2022)</i>	
6.	EXECUTIVE COMMITTEE FORWARD PLAN To consider the Committee's Forward Plan.	5 - 7
7.	FINANCIAL UPDATE - QUARTER THREE 2021/22 To consider the quarterly budget position.	8 - 21
8.	DIGITAL APPROACH STRATEGY To approve the proposed Digital Approach.	22 - 31
9.	HOUSING AND HOMELESSNESS STRATEGY 2022-26 To recommend the Housing and Homelessness Strategy 2022-26 to Council for approval.	32 - 62
10.	TEWKESBURY BOROUGH COUNCIL DOMESTIC WASTE AND RECYCLING COLLECTION SERVICES POLICY AND PROCEDURES REVIEW To consider and approve the updated Household Waste and Recycling Collection Service Policy and Procedures.	63 - 80
11.	HACKNEY CARRIAGE (TAXI) AND PRIVATE HIRE LICENSING POLICY MOBILE HOMES AND CARAVAN SITES LICENSING POLICY To consider and approve recommendations from the Licensing Committee in respect of revisions to the Hackney Carriage (Taxi) and Private Hire Licensing Policy, incorporating the Gloucestershire Common Standards, and a revision to the Mobile Homes and Caravan Sites Licensing Policy.	81 - 215
12.	LOCAL HERITAGE LIST SELECTION CRITERIA FOR TEWKESBURY BOROUGH. SUPPLEMENTARY PLANNING DOCUMENT To consider and approve the Consultation Statement and amended SPD for consultation; to approve that the amended SPD be put forward to Council for adoption, at the end of the consultation period, subject to no substantive comments being made during the consultation; and to delegate authority to the Head of Development Services, to make any necessary minor amendments to the draft document as considered appropriate prior to adoption.	216 - 234

Item	Page(s)
<p>13. GLOUCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE 2022/23 FINANCIAL CONTRIBUTION</p> <p>To agree that, subject to the Overview and Scrutiny Committee representative's continued monitoring and regular reporting to the Overview and Scrutiny Committee, the specific consideration of the payment of the Council's contribution to the running costs on an annual basis no longer be required.</p>	Verbal Report
<p>14. SEPARATE BUSINESS</p> <p>The Chair will move the adoption of the following resolution:</p> <p>That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.</p>	
<p>15. IRRECOVERABLE DEBTS WRITE-OFF REPORT</p> <p><i>(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i></p> <p>To consider the write-off of irrecoverable debts.</p>	235 - 241

DATE OF NEXT MEETING
WEDNESDAY, 30 MARCH 2022
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: R A Bird (Chair), G F Blackwell, M Dean, M A Gore, D J Harwood, E J MacTiernan, J R Mason (Vice-Chair), C Softley, R J Stanley, M G Sztymiak and R J E Vines

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.