

23 December 2021

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| Committee | Executive |
| Date | Wednesday, 5 January 2022 |
| Time of Meeting | 2:00 pm |
| Venue | Tewkesbury Borough Council Offices, Severn Room |

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



| | Item | Page(s) |
|------------|--|----------------|
| 4. | MINUTES To approve the Minutes of the meeting held on 17 November 2021. | 1 - 12 |
| 5. | ITEMS FROM MEMBERS OF THE PUBLIC To receive any questions, deputations or petitions submitted under Rule of Procedure 12. <i>(The deadline for public participation submissions for this meeting is 30 December 2021)</i> | |
| 6. | EXECUTIVE COMMITTEE FORWARD PLAN To consider the Committee's Forward Plan. | 13 - 18 |
| 7. | INTERIM HOUSING STRATEGY 2021/22 MONITORING REPORT To consider the Housing Strategy Action Plan progress for 2021/22. | 19 - 79 |
| 8. | TREASURY AND CAPITAL MANAGEMENT To recommend to Council adoption of a range of statutorily required polices and strategies relating to treasury and capital management. | 80 - 112 |
| 9. | SOCIAL MEDIA POLICY - REVIEW To approve the updated Social Media Policy and Guidelines. | 113 - 123 |
| 10. | REVIEW OF PROCUREMENT STRATEGY To approve the updated Procurement Strategy. | 124 - 138 |
| 11. | REVIEW OF THE COUNCIL'S SANDBAG POLICY To approve the Sandbag Policy. | 139 - 145 |
| 12. | SUPPORTING ATTENDANCE POLICY To approve the Supporting Attendance Policy and agree that it should be reviewed every three years. | 146 - 194 |
| 13. | SHOPFRONTS, SHUTTERS AND SIGNAGE: DESIGN GUIDANCE FOR TEWKESBURY BOROUGH SUPPLEMENTARY PLANNING DOCUMENT To consider the document and agree it for the purposes of consultation. | 195 - 214 |
| 14. | COMMUNITY GOVERNANCE REVIEW DRAFT PROPOSALS To agree the draft proposals for public consultation. | 215 - 256 |

DATE OF NEXT MEETING
WEDNESDAY, 2 FEBRUARY 2022

COUNCILLORS CONSTITUTING COMMITTEE

Councillors: R A Bird (Chair), G F Blackwell, M Dean, M A Gore, D J Harwood, E J MacTiernan, J R Mason (Vice-Chair), C Softley, R J Stanley, M G Sztymiak and R J E Vines

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.