

9 November 2021

Committee	Executive
Date	Wednesday, 17 November 2021
Time of Meeting	2:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 6 October 2021.	1 - 7
5.	ITEMS FROM MEMBERS OF THE PUBLIC To receive any questions, deputations or petitions submitted under Rule of Procedure 12. <i>(The deadline for public participation submissions for this meeting is 11 November 2021).</i>	
6.	EXECUTIVE COMMITTEE FORWARD PLAN To consider the Committee's Forward Plan.	8 - 12
7.	DEVELOPMENT MANAGEMENT REVIEW To endorse the Council's response to the recent Development Management review; approve the high level action plan, attached at Appendix 1 to the report; and agree that the Transform Working Group will monitor delivery of the action plan.	13 - 34
8.	FINANCIAL UPDATE - QUARTER TWO 2021/22 To consider the quarterly budget position.	35 - 59
9.	REVIEW OF TREE SAFETY MANAGEMENT POLICY To approve the updated Tree Safety Management Policy.	60 - 69
10.	ENVIRONMENTAL HEALTH ENFORCEMENT POLICY AND FIXED PENALTY SCHEME To approve the updated and refreshed Environmental Health Enforcement Policy, and the Appendix setting out the use of Fixed Penalty Notices, and to authorise the Head of Community Services to approve future minor amendments in consultation with One Legal and the Lead Member for Clean and Green Environment.	70 - 95
11.	ANNUAL INFRASTRUCTURE FUNDING STATEMENT (IFS) AND COMMUNITY INFRASTRUCTURE LEVY (CIL) RATE SUMMARY STATEMENT REQUIREMENTS To approve the publication of the Infrastructure Funding Statement and to note that the annual Community Infrastructure Levy Rate Summary Statement would be published alongside it.	96 - 124
12.	LOCAL HERITAGE LIST SELECTION CRITERIA FOR TEWKESBURY BOROUGH SUPPLEMENTARY PLANNING DOCUMENT (SPD) To approve the draft Supplementary Planning Document (SPD) for consultation: Local Heritage List Selection Criteria for Tewkesbury Borough and delegate authority to the Head of Development Services, to make any necessary minor amendments to the draft document as considered appropriate prior to consultation.	125 - 138

13. PENSION DISCRETIONS POLICY

139 - 158

To consider and approve the revised policy; to delegate authority to the Borough Solicitor to make amendments to the Scheme of Delegation to increase the financial limit from £10,000 to £20,000 (or where the expenditure cannot be found within existing budgets) before it would be referred to Executive Committee; and to agree that the policy is reviewed annually but only brought back to Executive Committee for review every three years or when a change is required (whichever is sooner).

DATE OF NEXT MEETING**WEDNESDAY, 5 JANUARY 2022****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R A Bird (Chair), G F Blackwell, M Dean, M A Gore, D J Harwood, M L Jordan, E J MacTiernan, J R Mason (Vice-Chair), R J Stanley, M G Sztymiak and R J E Vines

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.