

12 October 2021

Committee	Council
Date	Wednesday, 20 October 2021
Time of Meeting	6:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COUNCIL ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

1. When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. To receive any announcements from the Chair of the Meeting and/or the Chief Executive.

2. APOLOGIES FOR ABSENCE



3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

4. MINUTES

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To approve the Minutes of the meeting held on 22 June 2021.

5. ITEMS FROM MEMBERS OF THE PUBLIC

- a) To receive any questions, deputations or petitions submitted under Council Rule of Procedure.12.

(The deadline for public participation submissions for this meeting is 14 October 2021).

- b) To receive any petitions submitted under the Council's Petitions Scheme.

6. MEMBER QUESTIONS PROPERLY SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULES

To receive any questions submitted under Rule of Procedure 13. Any items received will be circulated on 20 October 2021.

(Any questions must be submitted in writing to Democratic Services by, not later than, 10.00am on the working day immediately preceding the date of the meeting).

7. RECOMMENDATIONS FROM EXECUTIVE COMMITTEE

The Council is asked to consider and determine recommendations of a policy nature arising from the Executive Committee as follows:-

(a) Carbon Reduction Action Plan

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At its meeting on 7 July 2021 the Executive Committee considered the Climate Change Strategy Annual Report and **RECOMMENDED TO COUNCIL** that from April 2022, a permanent Carbon Reduction Programme Officer post be included within the ongoing base budget of the Council at an estimated cost of £40,600.

(b) Council Plan 2020-2024 (Year 2) Refresh and COVID-19 Corporate Recovery Plan Refresh

31 - 69

At its meeting on 1 September 2021 the Executive Committee considered the Council Plan 2020-2024 (Year 2) refresh and COVID-19 Corporate Recovery Plan refresh and **RECOMMENDED TO COUNCIL** that the Council Plan refresh and COVID-19 Recovery Plan refresh be **ADOPTED**.

(c) Homeseeker Plus Sub-Regional Choice Based Lettings Allocation Policy 70 - 128

At its meeting on 6 October 2021 the Executive Committee considered the Homeseeker Plus Sub-Regional Choice Based Lettings Allocation Policy and **RECOMMENDED TO COUNCIL** that the refreshed Homeseeker Plus Policy be **ADOPTED** in early 2022 at the management board's discretion (of which Tewkesbury Borough Council is a member).

(d) Council Tax Reduction Scheme and Council Tax Discounts 129 - 133

At its meeting on 6 October 2021 the Executive Committee considered the Council Tax Reduction Scheme and Council Tax Discounts and **RECOMMENDED TO COUNCIL**:

1. That the default Council Tax Reduction Scheme be **ADOPTED** with effect from 1 April 2022, with a minor revision to the national working age regulations to allow for a de minimis tolerance for income changes of £10 or less per week.
2. That authority be delegated to the Head of Finance and Asset Management, in consultation with the Lead Member for Finance and Asset Management, to agree the uprating of the working age regulations incorporated into the local Council Tax Reduction Scheme in line with those announced by the Department for Work and Pensions.
3. That options for the working age Council Tax Reduction Scheme for 2023/24 are formally reviewed during the 2022/23 financial year.
4. That the following Council Tax discounts be **ADOPTED** effective from 1 April 2022:
 - The discount for unoccupied and substantially unfurnished properties is 25% for a maximum period of six months.
 - The discount for properties which are vacant and require major repair work to render them habitable is 25% for a maximum period of 12 months.
 - The discount for unoccupied furnished properties (second homes) is zero.
 - An empty homes premium of an additional 100% is levied on properties that have remained unoccupied and substantially unfurnished for at least two years, but less than five years.
 - An empty homes premium of an additional 200% is levied on properties that have remained unoccupied and substantially unfurnished for at least five years, but less than ten years.
 - An empty homes premium of an additional 300% is levied on properties that have remained unoccupied and substantially unfurnished for at least ten years.

Item	Page(s)
<p>8. MAIN MODIFICATIONS TEWKESBURY BOROUGH PLAN</p> <p>To approve the Main Modifications Tewkesbury Borough Plan, as set out in Appendix 2 to the report (including proposed modifications to the Policies Map), and to approve commencement of public consultation alongside the Additional Modifications and Sustainability Appraisal/Habitat Regulations Assessment and to delegate to the Head of Development Services, in consultation with Lead Member for the Built Environment, to make the correction of any minor errors such as spelling, grammar, typographical and formatting changes that do not affect the substantive content of the plan.</p>	134 - 259
<p>9. AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2020/21</p> <p>To consider the Audit and Governance Committee Annual Report 2020/21 which was reported at the meeting on 21 July 2021.</p>	260 - 273
<p>10. CHANGES TO COMMITTEE MEMBERSHIP</p> <p>In accordance with Rule of Procedure 2.1 the Borough Solicitor has exercised her delegated authority to approve the following changes to Committee Membership:</p> <p>Councillor K J Cromwell has resigned from the Overview and Scrutiny Committee and has been replaced by Councillor K Berliner.</p> <p>Councillor J K Smith has resigned from the Licensing Committee and has been replaced by Councillor K Berliner.</p>	
<p>11. SEPARATE BUSINESS</p> <p>The Chairman will move the adoption of the following resolution:</p> <p>That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.</p>	
<p>12. SEPARATE MINUTES</p> <p>To approve the separate Minutes of the meeting held on 22 June 2021.</p>	274 - 276

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Mayor will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

**for Sara J Freckleton
Borough Solicitor**