

25 March 2021

**Committee** Overview and Scrutiny

**Date** Tuesday, 6 April 2021

**Time of Meeting** 4:30 pm

This is a remote meeting in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public will be able to view this meeting whilst it is in session by clicking on the link that will be available on the [Agenda publication](#) page immediately prior to the commencement of the meeting.

## Agenda

**1. ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.

**3. DECLARATIONS OF INTEREST**

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

**4. MINUTES**

1 - 11

To approve the Minutes of the meeting held on 9 March 2021.



	Item	Page(s)
5.	<b>EXECUTIVE COMMITTEE FORWARD PLAN</b>	12 - 18
	To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	
6.	<b>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2021/22</b>	19 - 32
	To consider and approve the forthcoming Overview and Scrutiny Committee Work Programme.	
7.	<b>GROWTH HUB PRESENTATION</b>	
	To receive a presentation on the virtual Growth Hub performance during 2020/21 and its support to economic growth and COVID-19 business support in the borough.	
8.	<b>DEPOT SERVICES WORKING GROUP UPDATE</b>	33 - 38
	To receive the biannual update on the progress of the Depot Services Working Group.	
9.	<b>OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2020/21</b>	39 - 56
	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	
10.	<b>SEPARATE BUSINESS</b>	
	The Chair will move the adoption of the following resolution:	
	That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.	
11.	<b>SEPARATE MINUTES</b>	57 - 58
	To approve the separate Minutes of the meeting held on 9 March 2021.	
12.	<b>TRADE / COMMERCIAL WASTE SERVICE BUSINESS CASE - INITIAL PROJECT MILESTONES</b>	59 - 65
	<i>(Exempt – Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i>	
	To consider the initial project milestones.	

**DATE OF NEXT MEETING****TUESDAY, 8 JUNE 2021****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: G J Bocking, C L J Carter, K J Cromwell (Chair), P A Godwin, H C McLain, P D McLain, H S Munro, J W Murphy (Vice-Chair), J K Smith, R J G Smith, S A T Stevens, P D Surman, S Thomson, M J Williams and P N Workman

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded.