Tewkesbury Borough Council

29 November 2010

Committee	Overview and Scrutiny
Date	Tuesday, 7 December 2010
Time of Meeting	4:30 pm
Venue	Committee Room 1

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

for Sara J Freckleton
Borough Solicitor

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

Gloucester Road Tewkesbury Glos GL20 5TT Member Services Tel: (01684) 272021 Fax: (01684) 272040
Email: democraticservices@tewkesbury.gov.uk Website: www.tewkesbury.gov.uk

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3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 24 September 2007 of the Tewkesbury Borough Council Code of Conduct as set out in Minute No. CL.31, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

4. MINUTES 1 - 8

To approve the Minutes of the meeting held on 9 November 2010.

5. CHALLENGING AND SUPPORTING THE EXECUTIVE COMMITTEE

(a) Consideration of the Executive Committee Work Programme 9 - 16

To consider the Work Programme of the Executive Committee and determine whether there are any questions for the relevant Lead Members or whether any support in delivering the Work Programme can be offered.

(b) Reports from Shadow Members

To consider any brief reports from Shadow Members and to determine whether there are any items of policy development to which the Committee wants to have input or whether there are any issues of concern on which to question the Lead Member or offer support and assistance by way of review or research.

6. REVIEW OF OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 17 - 19

To review the Overview & Scrutiny Committee Work Programme 2010/11.

A copy of the current Work Programme, updated to reflect the Committee's decisions to date, is attached for discussion.

7. UPDATE ON THE PROGRESS OF THE REVIEW OF CUSTOMER SERVICES & AICS WORKING GROUP

To receive a verbal update on the progress of the Review of Customer Services & AICs Working Group.

8. FEEDBACK FROM THE COUNTY COUNCIL HEALTH, COMMUNITY & CARE OVERVIEW & SCRUTINY COMMITTEE

To receive feedback from the County Council Health, Community & Care Overview & Scrutiny Committee.

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9. FEEDBACK FROM THE COUNTY COUNCIL COMMUNITY SAFETY OVERVIEW & SCRUTINY COMMITTEE

To receive feedback from the County Council Community Safety Overview & Scrutiny Committee.

DATE OF NEXT MEETING

TUESDAY, 11 JANUARY 2011

COUNCILLORS CONSTITUTING COMMITTEE

Councillors: P W Awford, Mrs K J Berry (Chairman), B C Calway, Mrs J E Day, B A Jones, A L Mackinnon, J D H McCloy, Mrs F M Ogden, Mrs J Perez, P R N Richmond, M H Rowcliffe-Quarry, Mrs P E Stokes, D J Waters, M J Williams and Mrs C Wright (Vice-Chairman)

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.