Executive Committee Forward Plan of Key Decisions

JANUARY 2011 to JULY 2011

<u>Addition to December 2010</u>
Concessionary Travel
Additional Confidential Item

<u>Deletion from December 2010</u>

Committee Date: 5 January 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Revision of Financial Procedure Rules	Revised Rules to reflect new management structure	To consider the revised Rules	
Medium Term Financial Strategy	Annual review of Strategy	Revised five year projection and Strategy	
~~Cash Office System~~	~~Current system is old and becoming obsolete~~	~~To recommend a replacement system to Council~~	**Deleted from Forward Plan as the cost of replacing the in-house system is prohibitive and doesn't represent value for money. Investigations are ongoing to establish whether an in-house system can be written instead.**

Supplementary Planning Documents for 2011/12		To agree a programme of preparation of Supplementary Planning Documents for 2011/12	
Conservation Area Appraisals for Tewkesbury and Winchcombe	To enable the delivery of Conservation Area Appraisals in line with English Heritage guidance	Approval of draft appraisals for public consultation	
Appointment of Health and Safety Inspectors	Update on the Countywide project for joint regulation of health and safety.	To recommend the introduction of the Countywide project allowing Health and Safety Inspectors not employed by Tewkesbury Borough Council to be appointed to carry out health and safety enforcement within the Borough and agreement to extend the scheme of delegation to allow the Corporate Head of Borough Development to appoint Health and Safety Inspectors as part of a Countywide joint regulation project.	
Community Governance Review	Report on the outcome of the consultation process on increasing the number of Parish Councillors on Bishop's Cleeve, Hucclecote and Woodmancote Parish Councils.	To recommend the making of the necessary Orders on increasing the number of Parish Councillors on Bishop's Cleeve, Hucclecote and Woodmancote Parish Councils subject to the outcome of the consultation process.	

Committee Date: 2 February 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Treasury Management - Annual Strategy	It is a requirement that the Council approves a Strategy for each Financial Year	To recommend the new Strategy to Council	
Budget 2011/12	Annual item – To consider and make a recommendation on the budget for the forthcoming financial year	To recommend the Budget to Council	
Review of Absence Management Policy	To review; to recognise and communicate changes & developments.	If review is timely and accurate and to identify any required action.	
Review of Capability Procedure	To review; to recognise and communicate changes & developments.	If review is timely and accurate and to identify any required action.	
Updating the Capital Programme	To formally close a number of projects within the capital programme.	The latest position on items within the current capital programme.	

Committee Date: 2 March 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Performance Management Quarter 3 - 2010/11	Quarterly Report	To consider a full range of performance information against which Members can determine progress against the Council's aims and objectives	
Budget Working Group 2011/12	Annual item	To establish a way forward for the coming year.	
Sex Establishment Licensing Policy	On 27 July, Council resolved to delegate authority for adopting a Policy on the licensing of sex establishments to the Executive Committee.	To approve the Sex Establishment Licensing Policy	
Shared Service Business Case – Depot Services	Council decision on 28 September 2010 to develop business case.	Shared services business case for Depot Services with Cheltenham Borough Council.	

Gloucestershire Waste Partnership – Proposed Governance Arrangements	Council decision on 28 September 2010 to develop a business case between Tewkesbury Borough, Cheltenham Borough and Gloucestershire County Council as the first step towards a Gloucestershire Waste Partnership.	Proposed partnership and governance arrangements for the Shadow Joint Waste Board.	

NOTE: Asset Management Plan – Annual update of the Plan for the forthcoming financial year – postponed until Autumn 2011 to fit in with the timescale for the annual budget process.

Committee Date: 6 April 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Review of Customer Services & AICs Report	Overview & Scrutiny Review	To recommend to Council that the Review of Customer Services & AICs Report be adopted.	
Sub-Regional Housing Strategy	The Council has an Interim Housing Strategy in place, pending the development of this Countywide Strategy. The Sub-Regional Strategy will enable improved planning and service delivery across Gloucestershire.	To recommend to Council that the Sub-Regional Housing Strategy be approved.	The Strategy has been delayed to take account of the implications following the announcement that the RSS will be revoked and the Comprehensive Spending Review.
Review of Investment Strategy	To review; to recognise and communicate changes & developments.	If review is timely and accurate and to identify any required action.	
DRIVE Programme 2011-13	The current DRIVE programme only covers 2010/11. Following workshops for officers, members and stakeholders a programme for 2011-13 needs approval from the Executive.	To approve the DRIVE programme for 2011-13	

Committee Date: June 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Lead and Shadow Members	Annual Item	To confirm the Lead and Shadow Members for each Portfolio for the forthcoming year.	
Membership of Tree Panel	Annual item	To confirm the membership of the Tree Panel for the forthcoming year.	
Membership of Joint Staff Consultative Group	Annual item	To confirm the 6 Members of the Council to sit on the Joint Staff Consultative Group	
Membership of the Swimming Bath Trust	Annual item	To confirm the membership of the Swimming Bath Trust	
Approval of Reserves 2010/11	Annual item - Formal approval of reserves is required under accounting guidelines.	To approve the reserves of the Council to be included within the Statement of Accounts.	
Approval of Capital Financing 2010/11	Annual item - Formal approval of methods of financing is required under accounting guidelines.	To approve the sources of funding used to finance capital expenditure in 2010/11.	

Review of Whistle-blowing Policy	To review; to recognise and communicate changes & developments.	If review is timely and accurate and to identify any required action.	
Review of Wellbeing & Street Management Policy	To review; to recognise and communicate changes & developments.	If review is timely and accurate and to identify any required action.	

Committee Date: July 2011			
Item	**Type / Reason for Item**	**What is to be considered**	**Addition/Deletion from Previous Plan and Reason (Indicate where applicable if deferment will affect Service Delivery Plan)**
Six Month Forward Plan	Regular Item - To enable improved planning and decision-making	To note the Plan for the forthcoming six months	
Performance Management Report Quarter 4 – 2010/11	Quarterly Report	To consider a full range of performance information against which Members can determine progress against the Council's aims and objectives	